



# Lake Clarendon State School P&C Association

## General Meeting Minutes Tuesday 02<sup>nd</sup> March 2021

President – Jackie Davis  
Secretary – Nicole Smrecnik

Vice-President – Linda Lyons  
Treasurer – Jenna-May Lench & Teneale Elphinstone

<b>Opening and Welcome by Chairperson</b>	Meeting was opened at 7:16pm by President Jackie Davis. Everyone welcomed.	
<b>Attendance</b>	Sandra Wright, Linda Lyons, Nikita Hines, Elly Hallas, Jackie Davis, Elissa Maguire, Nicole Smrecnik Teneale Elphinstone, Kalah Lubbock, Tim Saal, Emma Saal, Jenna-May Lench	
<b>Apologies</b>	Paul Lyons	
<b>Confirmation of Previous Meeting Minutes</b>	Previous meeting minutes from 9 <sup>th</sup> February 2021 were distributed by email. <b>Motion:</b> to accept submitted previous meeting minutes as true and correct. Moved by Linda Lyons, seconded by Jenna-May Lench <b>All in favour</b>	
<b>Business arising from minutes of previous meeting</b>	<p>Actions on Notice;</p> <ol style="list-style-type: none"> <li>Linda Lyons to seek quote and purchase soccer nets for big oval – Done, delivery due next week.</li> <li>Nicole Smrecnik and Elissa Maguire to consult and transfer the school banking account details over to the P&amp;C associations – in progress.</li> <li>Elissa Maguire to seek quote for end of year fun day – Done.</li> <li>Linda Lyons to order 2 x sports mats – Done, delivery due next week.</li> <li>Jackie Davis to place order for school jumpers -Done</li> </ol> <p>Quotes received and discussion held regarding the fun day to be held at school on the last week of school in December. Decision was made to allocate \$2000.00 for end of year fun day. Company for waterslides/jumping castle was not decided at this meeting. <b>Motion:</b> to allocate \$2000.00 towards end of year fun day. Moved by Linda Lyons, seconded by Emma Saal <b>All in favour</b></p>	
<b>Correspondence, discussions and action of correspondence received since previous General Meeting</b>	Inwards	<ol style="list-style-type: none"> <li>P&amp;C Insurance Renewal Package - paid</li> <li>Parent Talk Magazine - filed</li> <li>Billy G's Cookie Dough email – filed</li> <li>Woolworths Junior Landcare Grant opportunity - filed</li> <li>Smart Gift Ideas &amp; Moon and Back School Gifts – Mother's Day</li> <li>Australian Fundraising – Filed</li> <li>Tax invoice from Haverford – Soccer nets - paid</li> <li>Tax invoice from Betta Electrical – Freezer - paid</li> <li>OBT Financial Group – 2020 audit received</li> </ol>
	Outwards	<ol style="list-style-type: none"> <li>Grant for Gambling Community Benefit Fund submitted via email</li> <li>Grant for Stronger Communities Programme (Scott Buchholz) expression of interest submitted via email</li> </ol>
	<p>Mother's Day Stall – Discussion held and we will hold a stall at school on Thursday 6<sup>th</sup> May at 8:00am till 8:30am <b>Action:</b> Nicole Smrecnik to purchase items for Mother's Day stall</p> <p><b>Motion:</b> to accept submitted correspondence both inward and outward as true and correct. Moved by Emma Saal, seconded by Jenna-May Lench</p>	

	<b>All in favour</b>
<b>Confirmation of Executive Committee's Decision</b>	Executive meeting held 22 <sup>nd</sup> February to discuss freezer option as currently the tuckshop will not be able to operate without one. Quotes obtain and Betta Home Living Gatton has a 280L Hisense Upright Freezer for \$995.00. This has been purchased and delivered.
<b>Treasurer's Report and financial statement, and any business arising</b>	Treasurer's Report and the Association's financial statements for the month of February 2021 was read by Teneale Elphinstone. Closing available bank balance as per bank statement: February - \$22,542.66 <b>Motion:</b> to accept Treasurer's report as true and correct. Moved by: Elissa Maguire, seconded by Kayla Lubbock <b>All in favour</b>
<b>Subcommittees' reports and financial statements and any business arising</b>	Uniforms      Uniform report and financial statement for the month of February was read by Jackie Davis Income for February was \$1960.00. Expenses \$2076.50 <b>Motion:</b> to accept submitted Uniform report as true and correct. Moved by: Nikita Hines, seconded by Elissa Maguire <b>All in favour</b>
	Tuckshop      No Financial report – Starting in Term 2
<b>Other Reports</b> - Principal's Report	Principal's Report: <ul style="list-style-type: none"> <li>• Guaranteed and Viable Curriculum – We have a team of Assistant Regional Directors coming to visit our school to see this curriculum in action. It is the first of its kind in DDSW region and our data is demonstrating strong growth in Mathematics.</li> <li>• Both myself and sector leaders (Renee, Michelle and Jacque) have been in the classrooms over the past two weeks observing pedagogical practices and working on our transitions from one lesson to another.</li> <li>• Year 5 and 6 teachers will be working with Lockyer State High and Gatton SS on a moderation project at the end of each term. We want to ensure our standards continue to improve across the secondary transition.</li> <li>• Nature play area – needs more items into this area. It is well loved by all. Eg. Planks and beams can become cliffs and dangerous water crossings, bamboo sticks and rope can become tepees for cowboys and Indians.</li> <li>• Screens in library and SAILS will be replaced with large panel TVs this term.</li> <li>• Have you seen our Facebook feeds and online newsletter?</li> <li>• End of term showcase – Wednesday 31 March 4:30pm-6:30pm – Each class will be presenting their term work to parents. It would be great to combine this with a community BBQ.</li> <li>• New teacher Oliver Bywater is settling in very well to the school.</li> <li>• Redeployment of Teacher Aid – Sandra Pollock.</li> <li>• School will continue partnership with Shibakawa Elementary – AGEIO, JAPAN</li> </ul> <b>Motion:</b> to accept submitted principal report as true and correct. Moved by Emma Saal, seconded by Elissa Maguire <b>All in favour</b>
<b>Motions on notice</b>	Nil
<b>General Business as per Agenda</b>	Fundraising Opportunity – Parent of the school approached Elissa Maguire regarding either a sausage sizzle/hamburger stall and/or co-ordinating parking at the Gatton Village Markets. Markets are 1 <sup>st</sup> Sunday of every month. Parking co-ordinating needs about 3 volunteers. Discussion held and a date near the end of the year the P&C would be interested in. <b>Action:</b> Nicole Smrecnik to ask what dates are available towards the end of the year and bring to next meeting.
<b>Other Business</b>	

<b>Applications for membership and recording of new members</b>	-
<b>Date of next meeting</b>	Thursday 6 <sup>th</sup> May at 8:30am
<b>Close meeting</b>	All members thanked for their attendance by Chair, Jackie Davis Meeting closed at 7.53pm

<b>Actions on Notice</b>	
<b>Action:</b>	Nicole Smrecnik to purchase items for Mother's Day stall
<b>Action:</b>	Nicole Smrecnik to ask what dates are available towards the end of the year for fundraising opportunity at the Gatton Village Markets and bring to next meeting.

Minutes endorsed as true and correct ...../...../.....

President .....  
Jackie Davis

Principal .....  
Sandra Wright