



Lake Clarendon State School P&C Association

General Meeting Minutes Monday 12th October 2020

President – Emma Saal
Secretary – Elissa Maguire

Vice-President – Linda Lyons
Treasurer – Elly Hallas

Opening and Welcome by Chairperson	Meeting was opened at 6:33pm by Vice President Linda Lyons. Everyone welcomed.	
Attendance	Elissa Maguire, Jenna-May Lench, Sandra Wright, Teneale Elphinstone, Kalah Lubbock, Linda Lyons, Nikita Hines	
Apologies	Elly Hallas, Emma Saal, Jackie Davis, Hannah Harm	
Confirmation of Previous Meeting Minutes	Previous meeting minutes from 17 th August were distributed by email. Motion: to accept submitted previous meeting minutes as true and correct. Moved by Teneale Elphinstone, seconded by Jenna-May Lench All in favour	
Business arising from minutes of previous meeting	Actions on Notice; 1. Elissa Maguire to send thank-you letters to businesses for support from Father's Day raffle - Done	
Correspondence, discussions and action of correspondence received since previous General Meeting	Inwards	<ol style="list-style-type: none"> 1. Australian Fundraising -colour fun run 2. Healthy Land & Water -water cooler 3. Laidley Community Centre – grant opportunity 4. Winner of thermomix emailed 5. Brivend – installation of water cooler 6. Lockyer Valley Jumping Castle Hire – quote for fun day 7. Queensland Sun smart – grant opportunity 8. Cath Dormer thermomix
	Outwards	<ol style="list-style-type: none"> 1. Healthy Land & Water 2. Laidley Community Centre 3. Cath Dormer thermomix 4. Australian Fundraising 5. Brivend 6. Lockyer Valley Jumping Castle Hire 7. Cath Dormer thermomix ground leader -ordered thermomix
		<ul style="list-style-type: none"> • Chilled water cooler should be installed by mid-November. • Colour Run raised \$1687.06. • Winner of Thermomix was Sharon Elkins – has been delivered to winner. Sold 244 tickets. Profit was \$3831.00 • Laidley Community Centre- grant available for schools up to \$500.00. Discussion held and Elissa Maguire will submit request for sandpit toys for front of school area. Action: Elissa Maguire to prepare grant application for sandpit toys. <p>Motion: to accept submitted correspondence both inward and outward as true and correct. Moved by Teneale Elphinstone, seconded by Kalah Lubbock All in favour</p>
Confirmation of Executive Committee's Decision	-	
Treasurer's Report and financial statement, and any business arising	Treasurer's Report and the Association's financial statements for the month of August & September was read by Elissa Maguire. Closing available bank balance as per bank statement on 31 th August was \$14,525.32. Bank balance as per bank statement on 30 th September was \$23,667.63	

	<p>Motion: to accept Treasurer's report as true and correct. Moved by: Nikita Hines, seconded by Jenna-May Lench All in favour</p>	
<p>Subcommittees' reports and financial statements and any business arising</p>	<p>Uniforms</p>	<p>Uniform report and financial statement for the month of August & September was read by Elissa Maguire. Income for August was \$992.00 No expenses. Income for September was \$247.00 No expenses. Motion: to accept submitted Uniform report as true and correct. Moved by: Nikita Hines, seconded by Jenna-May Lench All in favour</p>
	<p>Tuckshop</p>	<p>Tuckshop report and financial statement for the month of August & September was read by Elissa Maguire. Tuckshop started 4th August and going well. Many thanks to Hannah Harm, Jackie Davis and Nicole Smrecnik. Income for August was \$2297.30 Expenses were \$81.40 including cleaning supplies/brown bags/snacks Income for September was \$368.10 Expenses were \$716.61. This is for the cost of grocery items over the month of August and September. Pizza Day was held last day of term 3 and profit was \$451.85 but will only show in Octobers financials. Motion: to accept submitted Tuckshop report as true and correct. Moved by: Nikita Hines, seconded by Jenna-May Lench All in favour</p>
<p>Other Reports - Principal's Report</p>	<p>Principal's Report:</p> <ul style="list-style-type: none"> • New Code of Conduct is currently being written. Thank you to all who completed the online surveys. • Wellbeing Improvement Plan will also be completed by the end of the year for actioning in 2021. Staff have completed 4 workshops this term with the aim of having a draft version ready week 8. • Sector leaders are working through a 2-day online Marzano 'The Art and Science of Teaching' course. This will form the framework for our curriculum in 2021. • Planning for 2021- requires grants for turfing and irrigation of oval, replacing sporting equipment, sandpit expansion for beach volleyball and upgrading plant beds and edges. • Art Auction – Friday 23rd October 3-5pm. • School will reopen to parents in week 6 Monday 9th Nov providing Qld remains clear of covid cases. • Day for Daniel – gold coin donation, wear red to highlight student awareness to strangers in week 4. • Graduation year 6 – Monday 30th October Porters Plainland 6:30pm, tickets to come home shortly, 2 adults per student. • Leadership speeches Thursday 26th November. • Special parade Thursday 3rd December to announce school leaders, performance pact awards etc. <p>Motion: to accept submitted principal report as true and correct. Moved by Teneale Elphinstone, seconded by Jenna-May Lench All in favour</p>	
<p>Motions on notice</p>	<p>Nil</p>	
<p>General Business as per Agenda</p>	<p>End of Year Fun Day – 9th December – This year the P&C will not be providing a book to each student but will provide a fun day of jumping castles and a water slide and complimentary pizza to each child. Previously recorded at the end of 2019 was that the P& C would provide \$2000 forward the cost of end of year event. Discussion held and we are in a comfortable position to continue to provide this funding.</p>	

	<p>Resolution: Provide up to \$2000.00 forwards a fun day at the school on last day of term 4 with jumping castle x 2, a water slide, sno cone machine and complimentary pizza.</p> <p>All in favour</p> <p>Motion: P&C to provide up to \$2000 forwards last day of term for fun activities for the students. Moved by Kalah Lubbock, seconded by Jenna-May Lench</p> <p>Library books – Mary would like the P&C to sell old library books at the front gate for 50cents. Elissa Maguire to consult with Mary Heenan regarding this. Action: Elissa Maguire to consult with Mary Heenan regarding library books.</p> <p>World Teachers Day – 30th October. As per standing motion P&C to provide lunch to the teachers up to the value of \$100.00. Action: Elissa Maguire to organise lunch for teachers.</p> <p>Rebel Sports – Account is at approximately \$500 and Sandra Wright has given Linda Lyons authorisation to purchase rugby league equipment for the sports shed. Action: Linda Lyons to purchase sporting items on behalf of school.</p> <p>Art Auction – Discussion regarding catering for this event. P&C will sell soft drinks and pre-packaged snack food.</p> <p>Christmas Raffle – End of year Christmas raffle discussed. P&C to purchase a family weber bbq for 1st prize approx. \$800.00, 2nd prize vouchers up to \$500.00 and 3rd prize Accommodation prize valued at \$250.00. Raffle tickets will be sold online. Resolution: P&C to purchase items for Christmas raffle and sell via an online platform. All in favour Motion: P&C to purchase items for raffle and set up an online platform. Moved by: Teneale Elphinstone, seconded by Nikita Hines Action: Linda Lyons and Elissa Maguire to co-ordinate and organise.</p>
Other Business	
Applications for membership and recording of new members	Nil
Date of next meeting	Tuesday 17 th November 2020 at 6.30pm
Close meeting	All members thanked for their attendance by Chair, Linda Lyons Meeting closed at 7:41pm

Actions on Notice	
Action: Elissa Maguire to prepare grant application for sandpit toys.	
Action: Elissa Maguire to consult with Mary Heenan regarding sale of library books.	
Action: Elissa Maguire to organise lunch for teachers for world teacher’s day.	
Action: Linda Lyons to purchase sporting items on behalf of school.	
Action: Linda Lyons and Elissa Maguire to co-ordinate and organise Christmas raffle	

Minutes endorsed as true and correct/...../.....

President
Emma Saal

Principal
Sandra Wright