



Lake Clarendon State School P&C Association

General Meeting Minutes

Monday 9th March 2020

President – Emma Saal
Secretary – Elissa Maguire

Vice-President – Linda Lyons
Treasurer – Elly Hallas

Opening and Welcome by Chairperson	Meeting was opened at 7:06pm by President Emma Saal. Everyone welcomed.	
Attendance	Terri Kugel, Elissa Maguire, Sandra Wright, Jenna-May Lench, Jackie Davis, Linda Lyons, Casey O’Sullivan, Jessica Lee, Teneale Elphinstone, Kalah Lubbock, Hannah Harm, Nikita Hines, Jake Hines, Emma Saal, Scott Bellamy, Paul Lyons	
Apologies	-	
Confirmation of Previous Meeting Minutes	Previous meeting minutes from 10 th February were distributed by email. Motion: to accept submitted previous meeting minutes as true and correct. Moved by Elissa Maguire, seconded by Linda Lyons All in favour	
Business arising from minutes of previous meeting	<p>Actions on Notice;</p> <ol style="list-style-type: none"> 1. Water Cooler quote 2. School Jumper quotes <p>Elissa Maguire obtain a quote for a second water cooler exactly the same brand/type as the current cooler water near the Prep room. This company is changing hands and offering discounted price. The cost to install a new water cooler unit would be \$2530.00 including GST. The school was made aware of this reduced price as the company was recently at the school servicing the current water cooler and officer advised of the sale price. These units are normally about \$5000.00. The quote came with no warranty to the unit. Discussion held regarding the warranty issue and it was decided that Elissa will source other companies and obtain more quotes before a decision will be made. Action: Elissa Maguire to source another quote for water cooler</p> <p>Jackie Davis and Linda Lyons obtain quote from two companies to source price for Lake Clarendon State School Jumpers. Please note this is not a compulsory uniform item. Linda received a quote from Infinity Workwear Gatton. Wholesale prices were from \$36.50. Jackie Davis received quote from LW Reid and cost of jumper wholesale are approximately \$26.00 with logo engraved. Samples were passed about the room of different styles and materials. Navy jumper without the hood from LW Reid was most popular when passed around. Motion: to order school jumpers from LW Reid. 10 Jumpers in each size to be order. Motioned by Linda Lyons, Seconded by Elissa Maguire All in favour Action: Jackie Davis to order school jumpers from LW Reid. 10 Jumpers in each size to be order.</p> <p>Discussion was held on sale price of school jumper. \$35.00 was agreed on. Motion: to sell the Lake Clarendon State School jumper for \$35.00 Motioned by Elissa Maguire, Seconded by Jackie Davis All in favour</p> <p>.</p>	
Correspondence, discussions and action of correspondence received since previous General Meeting	Inwards	<ol style="list-style-type: none"> 1. Quote from Go2Zone for water cooler 2. Official Uniforms for Senior Shirts 3. Talking Tuckshop Brochure 4. Ergon Energex Community Fund email

		<p>5. Brisbane Airport Community Giving Fund email</p> <p>6. Bag-Bargin Brochure</p> <p>7. P&C Qld Parent Talk Term 1 Magazine</p>
	Outwards	1. GCBF Tennis Acquittal
	<p>Motion: to accept submitted correspondence both inward and outward as true and correct.</p> <p>Moved by Jenna-May Lench, seconded by Linda Lyons</p> <p>All in favour</p>	
Confirmation of Executive Committee's Decision	Nil	
Treasurer's Report and financial statement, and any business arising	<p>Treasurer's Report and the Association's financial statements for the month of February was read.</p> <p>Closing available bank balance as per bank statement on 29th February was \$18,894.62</p> <p>Motion: to accept Treasurer's report as true and correct</p> <p>Moved by Scott Bellamy, seconded by Jenna-May Lench</p> <p>All in favour</p>	
Subcommittees' reports and financial statements and any business arising	Uniforms	<p>Uniform report and financial statement for the month of February was \$1908.20.</p> <p>Income was \$2732.00 Expenses were \$823.80</p> <p>Motion: to accept submitted Uniform report as true and correct</p> <p>Moved Teneale Elphinstone, seconded by Kayla Lubbock</p> <p>All in favour</p>
	Tuckshop	<p>No Tuckshop Report</p> <p>Jessica Lee to start Tuckshop at the start of Term 2.</p>
<p>Other Reports</p> <ul style="list-style-type: none"> Principal's Report Golf Day Report 	<p>Principal's Report was prepared and read by Sandra Wright</p> <p>Unfortunately, unable to provide the report in these minutes. The report was read by Sandra Wright but Secretary Elissa Maguire unable to locate report at time of preparing minutes. Copy will be available upon Sandra Wrights return from leave.</p> <p>Motion: to accept Principal's report as true and correct</p> <p>Moved by Jackie Davis, seconded by Jenna-May Lench</p> <p>All in favour</p> <p>Golf Day is booked for 31st May at Gatton Golf Club at 8:00am. 4 person Ambrose event. \$25.00 per player includes green fee & BBQ lunch. Golf Day sponsorship holes are available for \$100.00 and committee is seeking raffle prizes.</p> <p>Jackie Davis asked if the P&C would again provide \$500.00 to cover any fundraising expenses for the Golf Day.</p> <p>Motion: to provide the golf day committee \$500 to cover expenses</p> <p>Moved by Elissa Maguire, Seconded by Nikita Hines</p> <p>All in favour</p>	
Motions on notice	Nil	
General Business as per Agenda	<p>Carport – Issue with parents still not using the pick-up drop-off zone correctly. This will be continued to be monitored and reminders put in the round-up.</p> <p>Regarding the path from outside the tennis court stairs to the gates near the toilet block, this is LVRC land but the school is meeting with a councillor on site to discuss this area again and requesting it to be concreted.</p>	

	Location of P&C meetings – Suggestion of changing location of meeting to a local pub. Discussion held on this and will be continued at next meeting. Action: Location of P&C meetings to be discussed at next meeting
Other Business	
Applications for membership and recording of new members	Nil
Date of next meeting	Monday 20 th April 2020 at 6.30pm
Close meeting	All members thanked for their attendance by Chair, Emma Saal Meeting closed at 8:13pm

Actions on Notice	
Action:	Elissa Maguire to source another quote for water cooler
Action:	Jackie Davis to order school jumpers from LW Reid. 10 Jumpers in each size to be order.
Action:	Location of P&C meetings to be discussed at next meeting

Minutes endorsed as true and correct/...../.....

President
Emma Saal

Principal
Sandra Wright