

Dear Parents/Guardians,

This letter contains important information about the 2025 Student Resource Scheme (SRS) for Prep including how the scheme operates and the annual participation fee.

The Queensland Government supports students' education by providing funding for:

- Instruction, e.g. teachers
- Facilities, e.g. buildings, amenities, furniture
- Administration, e.g. staffing and resources to administer the operations of the school.

Funding does not extend to individual student resources such as textbooks, computer or musical equipment for personal use, and many items used/consumed by the student in the classroom. Supply of these items is the responsibility of parents.

To provide parents with a cost-effective alternative to purchasing textbooks and/or resources elsewhere Lake Clarendon State School operates a SRS for Prep Students for 2025.

The scheme ensures that students have the resources required for them to engage with the curriculum for their education, and saves parents time and money in sourcing the prescribed materials elsewhere. Savings are gained through the school's bulk purchasing practices and hiring arrangements. The scheme is not used to raise funds for other purposes, and revenue collected through the scheme is applied only to the resources and operation of the scheme.

The scheme's operation, resource inclusions and participation fees were approved by the school's P&C Association at the meeting held on 15/11/2024.

SRS Participation

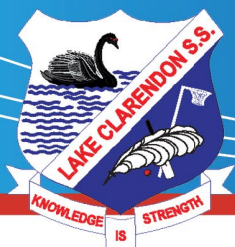
The objective of the scheme is to provide a convenient and cost-effective way for students to access the educational resources necessary to enhance their learning experience at school. The Department encourages parents to participate in the scheme. Participation in the SRS is optional, and no obligation is placed on a parent to participate. Participation is for the duration of your child's enrolment at the school.

Parents are required to complete and return the SRS Participation Agreement Form when joining the scheme. If no participation form is received by, 14/02/2025 the school will take the view that the parent has chosen to opt out of the SRS. The parent is then required to provide the educational resources listed in the SRS for their child by the start of the school year.

Resource Inclusions

All resources included in the SRS are detailed in the attached [SRS Resource list](#). This list is also available on the school's website. This is a comprehensive list of all resources included in the scheme and their associated costs.

Parents must inform the school if items on the list of resources are not received by their child when resources are distributed.



Type of Resources provided

Generally, the three types of resources that could be included are:

- **Owned** – these items are retained by the student and used as required (e.g. stationery, exercise books, student diary).
- **Used** – these items are used/consumed in class by the student (e.g. industry technology/cooking/art supplies).
 - work/items produced from these resources will remain the property of the student.
- **Hired** – these items are hired to the student for their personal use for a specific period of time (e.g. textbooks, musical instruments, laptops).
 - Hired items must be returned to the school in good condition at the end of the hire period or if the student leaves the school.
 - A repair or replacement cost may be charged to the parent for any hired items that are damaged or not returned.

Costing Methodology

The schools SRS fee is calculated based on:

1. A flat fee for all students in the school, OR
2. A flat fee for a cohort group of students (e.g. a year level), OR
3. A fee determined by the subjects selected by the individual student.

Please refer to the [SRS Resource list](#) for the associated costings.

The SRS Participation Fee

The SRS fee payable for the year is available in the attached information and published on the school's website.

Financial Hardship

Parents experiencing financial hardship who are currently participating or wish to participate in the SRS should contact the school to discuss available options in confidence.

Payment Arrangement

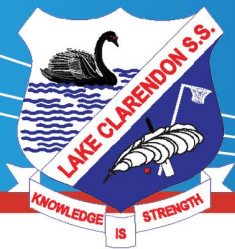
Several payment options including a single payment for the full year's fee or term instalments are available. An instalment plan can also be negotiated with the school.

Any unpaid invoices, will be managed according to the department's Debt Management Procedure and may result in the student being excluded from the scheme and/or from participating in non-curricular activities until payment is made (<https://ppr.qed.qld.gov.au/pp/debt-management-procedure>).

Payment Method

SRS payments can be made by QParent/BPOINT, BPAY, EFTPOS (Credit/Debit Card), Cash.

- Payment may be made through the QParents portal using a credit card. Payment will be directed from the QParents portal to BPOINT where relevant outstanding invoice information may be selected.

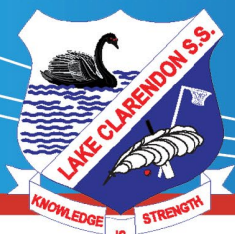


- When paying by BPOINT, please use the Customer Reference Number (CRN) and invoice number printed on the invoice received from the school. If unsure of the CRN, please contact the school.

Contact Us

For all queries regarding the SRS and its inclusions, please contact the school on 0754666333 and arrange an appointment with the Principal.

Please complete the SRS Fee Payment Arrangement Form and return to the school administration office by 14/02/2025.



SRS Fee Payment Arrangement Form

Section 1: Student Details

Student Name	
Student ID	
Year Level	

Section 2: SRS Category

SRS Category	SRS Fee Payable	Option Selected
Prep Curriculum Resources	\$162.00	<input type="checkbox"/>

Section 3: Payment Arrangement

Please select the preferred payment options:

Payment options	Instalments	Amounts	Option Selected
1. A single payment for the full year's fee	Instalment 1:	\$162.00	<input type="checkbox"/>
2. Term instalments (paid over the first 3 terms)	Instalment 1: Instalment 2: Instalment 3:	\$60.00 \$51.00 \$51.00	<input type="checkbox"/>
3. An instalment plan as negotiated with the school			<input type="checkbox"/>

Section 4: Return of the Participation Form

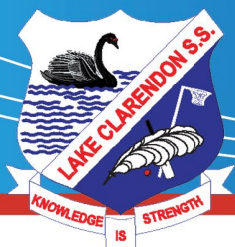
Parents are reminded to complete and return the SRS Participation Agreement Form when joining the scheme.

Have you completed and returned the SRS Participation Agreement Form? Yes No

Please note if you choose to opt out of the SRS, you are still required to complete and return the Participation Agreement Form.

Section 5: Parent Signature

Parent Name	
Parent Signature	
Date	



The Prep Curriculum Student Resource Scheme Inclusions

The Prep Curriculum Student Resource Scheme (SRS) is made up of two components. These are general items and subject specific costs. The tables below detail these SRS inclusions.

General items	Resource	Type of Resource	Acquisition Cost	Value (to parent)
Stationery Supplies	Classroom Resources listed below	Used	\$135.61	\$200.38
Art and Craft Supplies	Art and Craft Supplies listed below	Used	\$26.39	\$46.08
Grand Total			\$162.00	\$234.46

Subject	Resource	Type of Resource	Acquisition Cost	Value (to parent)
Classroom Resources	1 x A3 clear mesh zip case	Used	\$4.15	\$8.07
	12 x scrap book 96p	Used	\$32.10	\$35.40
	100 pack dotted thirds lined paper	Used	\$5.15	\$8.38
	2 x Crayons Crayola Twist 12 pack	Used	\$6.50	\$15.96
	2 x Giotto Turbo Maxi jumbo felt pens 12 pack colour	Used	\$19.99	\$29.28
	12 x triangular lead pencils	Used	\$4.90	\$8.28
	12 x triangular whiteboard markers (assorted colours)	Used	\$8.00	\$29.85
	1 x large eraser	Used	\$0.46	\$0.48
	1 x mini whiteboard	Used	\$2.66	\$5.23
	2 x whiteboard eraser	Used	\$1.99	\$4.30
	8 x 35g Uhu/Osmer white glue	Used	\$27.17	\$28.72
	1 x Headphones (no microphone)	Used	\$7.27	\$8.00
	1 x White copy paper 80gsm – 500 sheets	Used	\$5.80	\$8.00
	1 x AMH Yellow Scrapbook (to be purchased at school)	Used	\$7.21	\$7.93
	1 x box of Tissues	Used	\$2.26	\$2.50
Sub Total			\$135.61	\$200.38

Subject	Resource	Type of Resource	Acquisition Cost	Value (to parent)
Art and Craft Supplies				
	4 x poster paint	Used	\$12.00	\$24.00
	10 pack mixed size paint brushes	Used	\$8.66	\$9.95
	50 Sheet pack of butcher paper	Used	\$5.73	\$12.13
Sub Total			\$26.39	\$34.08
Total			\$162.00	\$234.46